

Minutes of the Facilities Committee Meeting
held on 22 January 2025 at 7.30pm at the Parish Office, Main Road, Danbury

Present: Cllrs A Chapman, G Chapman (Chairman), P Churchouse, M Hessing (Vice Chair) and N Orange

In attendance: M Harper (Clerk)

24/25.72 Apologies for absence

Cllr S Berlyn

24/25.73 Declarations of Interests

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time..

There were no declarations of interest

24/25.74 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

24/25.75 To approve Minutes of the Facilities Committee meeting held 20 November 2024

RESOLVED: that the minutes of the Facilities Committee meeting held 20 November 2024 be approved and signed as a true record

24/25.76 Actions from the Minutes

The actions were noted

24/25.77 Additional bins on Maldon Road

The Clerk was requested to contact the shops to ask if they would provide a bin and also to contact Chelmsford City Council to ask if an additional bin would be emptied

24/25.78 Cricket

Following discussion regarding adding the cost of installing a cricket ball barrier by the hedge along Main Road to the 2025/26 budget recommendation, the Clerk was requested to obtain an alternative quote for 50m of fencing at around 45cm high

24/25.79 Playground Inspection

The playground inspection report from December 2024 was received and it was noted that quotes were being sought for the removal of the vegetation in the play area on Pitch 1

24/25.80 Play In The Park

RESOLVED: to host 2 days of Play In The Park and on both days hold 1 session of skateboarding with the preferred day being a Monday, proposed by Cllr Hessing and seconded by Cllr A Chapman, all agreed

24/25.81 Car Park Management Sub Committee

Cllr G Chapman gave an update. It was noted that the installation would be taking place during week commencing 27 January 2025 and that the Sub Committee would hold a review meeting in May 2025

24/25.82 Strategic Plan and Action Plan for 2025/26

The Strategic Plan and Action Plan was noted

24/25.83 Budget 2025/26

RESOLVED: that a revised budget request of £56,900 would be submitted to the Resources Committee for review, proposed by Cllr G Chapman and seconded by Cllr A Chapman, all agreed

24/25.84 Community Engagement

There were no issues raised for community engagement

24/25.85 Matters for Report (for information only)

There were no matters for report

24/25.86 Dates of next meeting

Wednesday 19 March 2025 to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 8.40pm

Chairman

Date