



## Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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16 January 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend the **Facilities Committee meeting** of the Danbury Parish Council. The meeting will be held at the **Parish Office, Main Road, Danbury** on **Wednesday 22 January 2025** commencing at **7.30 pm**.

Yours sincerely

*Michelle Harper*

Ms M Harper

Clerk to Danbury Parish Council

Distribution: Members of Committee as follows:

Councillors: J Armstrong, S Berlyn, A Chapman, G Chapman, P Churchouse, M Hessian, A Keeler, N Orange

# AGENDA

## **24/25.72 Apologies for absence**

## **24/25.73 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

## **24/25.74 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

## **24/25.75 To approve Minutes of the Facilities Committee meeting held 20 November 2024**

To approve the minutes of the Facilities Committee meeting held on 20 November 2024

## **24/25.76 Actions from the Minutes**

To note actions (Appendix 1)

## **24/25.77 Additional bins on Maldon Road**

To consider a residents request for a bin outside the shops on Maldon Road and whether there is any action the Committee could take to facilitate

## **24/25.78 Cricket**

To consider adding the cost of installing a cricket ball barrier by the hedge along Main Road to the 2025/26 budget recommendation

## **24/25.79 Playground Inspection**

To receive the playground inspection report from December 2024 and note that quotes are being sought for the removal of the vegetation in the play area on Pitch 1 (Appendix 2)

## **24/25.80 Play In The Park**

To consider the days and activities for Play In The Park during August 2025 as previously circulated

## **24/25.81 Car Park Management Sub Committee**

To receive an update

## **24/25.82 Strategic Plan and Action Plan for 2025/26**

To consider the Action Plan for 2025/26 based on the priorities identified in the Strategic Plan (Appendices 3 and 4)

## **24/25.83 Budget 2025/26**

To consider changes to the budget recommendations

## **24/25.84 Community Engagement**

Committee to highlight any issues relating to this committee they believe residents should be made aware of

## **24/25.85 Matters for Report (for information only)**

To note information

## **24/25.86 Dates of next meeting**

Wednesday 19 March 2025 to be held at the Parish Office at 7.30pm