



Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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2 January 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend the **Car Park Sub Committee meeting** of the Danbury Parish Council. The meeting will be held at the **Parish Office, Main Road, Danbury** on **Tuesday 7 January 2025** commencing at **11am**.

Yours sincerely

Michelle Harper

Ms M Harper

Clerk to Danbury Parish Council

Distribution: Members of Sub Committee as follows:

Councillors: S Berlyn, G Chapman, P Churchouse and N Orange

AGENDA

24/25.12 Apologies for absence

24/25.13 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

24/25.14 To approve Minutes of the Car Park Sub Committee meeting held 12 December 2024

To approve the minutes of the Car Park Sub Committee meeting held on 12 December 2024

24/25.15 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

24/25.16 Representation from Local Businesses

To consider the representations received from local businesses

24/25.17 Representation from Local Organisations

To consider the representations received from local organisations

24/25.18 Grace Period for 2hr Return

To consider extending the grace period to 30minutes to allow drop off and pick up during the 2hr no return period

24/25.19 Car Park Signage

To approve the car park signage

24/25.20 Whitelisting Councillor cars

Cllr A Chapman requested that the Sub Committee reconsider whitelisting Councillor cars for the car parks

24/25.21 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

24/25.22 Policy Review

To consider the policy as previously circulated

24/25.23 Matters for Report (for information only)

To note information

24/25.24 Dates of next meeting

To be confirmed