



## Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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23 January 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend a Parish Council meeting of the Danbury Parish Council. The meeting will be held at the Parish Office on **Wednesday 29 January 2025 commencing at 7.30 pm.**

Yours sincerely

*Michelle Harper*

Michelle Harper  
Clerk to Danbury Parish Council

Distribution: Members of Danbury Parish Council as follows:

Councillors J Armstrong, S Berlyn, A Chapman, G Chapman, P Churchouse, B Hallett, M Hessian, A Keeler,  
L Naggs, N Orange, U Rasiule and P Sutton

# AGENDA

## **24/25.84 Apologies for absence**

## **24/25.85 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time..

## **24/25.86 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

## **24/25.87 To approve Minutes of the Parish Council meeting held 27 November 2024**

To approve the minutes of the Parish Council meeting held 27 November 2024

## **24/25.88 Speeding concerns in Danbury Common**

To consider the request from residents to support the proposal to address speeding concerns in Danbury Common (Appendix 1)

## **24/25.89 Reports from Committees**

### *24/25.89.1 Community Engagement*

To note the minutes of the last meeting as published and receive an update from the Chairman

### *24/25.89.2 Environment Committee*

To note the minutes of the last meeting as published and receive an update from the Chairman

### *24/25.89.3 Facilities Committee*

To note the minutes of the last meeting as published and receive an update from the Chairman

### *24/25.89.4 Health & Wellbeing Committee*

To note the minutes of the last meeting as published and receive an update from the Chairman

### *24/25.89.5 Leisure Centre Committee*

To note the minutes of the last meeting as published and receive an update from the Chairman

### *24/25.89.6 Planning Committee*

*24/25.89.6.1* To note the minutes of the last meeting as published and receive an update from the Chairman

*24/25.89.6.2* To consider, for the purposes of correct governance, that the Danbury Parish Council are no longer members of the Hammonds Farm Joint Working Party but send designated Members to the Little Baddow Hammonds Farm Working Party as Representatives on an Outside Body

*24/25.89.6.3* To receive an update on the actions relating to Hammonds Farm

### *24/25.89.7 Resources Committee*

*24/25.89.7.1* To note the minutes of the last meeting and receive an update from the Chairman

*24/25.89.7.2* To agree the continued use of variable direct debits and standing orders for utility supplies, recycling collection, photocopier, salaries, Information Commissioners Office and IT Support

**24/25.90 Money towards 'No to Hammonds Farm'**

To consider releasing £1,000 of the monies allocated to support the No to Hammonds Farm working party – for reference £9,000 has been allocated to date, of which £1,750 has been spent

**24/25.91 Standing Orders**

To consider adding delegated authority to the Clerk to sign the agenda for Extra Ordinary meetings

**24/25.92 Donation Money Projects**

24/25.92.1 To receive an update on the projects and consider whether those agreed should be passed to the relevant committee for actioning

24/25.92.2 To consider the YMCA Youth Club project plan and revised budget (Appendix 2)

**24/25.93 Budget and Precept 2025/26**

To review the proposed budget (Appendix 3)

**24/25.94 Reports from Village Organisations**

Members to report if they have attended any meetings on behalf of the Parish Council or any information regarding Village Organisations.

**24/25.95 Community Engagement**

To advise any issues raised that Members believe should be communicated to the village

**24/25.96 Matters for Report (for information only)**

To note information

**24/25.97 Dates of next meeting**

Wednesday 26 March 2025 at 8.30pm