



## Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

Tel: 01245 225111

parish.council@danbury-essex.gov.uk

9 January 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend a **Leisure Centre Committee** meeting of the Danbury Parish Council. The meeting will be held at the **Parish Office, Main Road, Danbury** on **Wednesday 15 January 2025** commencing at **7.30pm**.

Yours sincerely

*Michelle Harper*

M Harper

Clerk to Danbury Parish Council

Distribution: Members of Committee as follows:

Councillors: J Armstrong, S Berlyn, A Chapman, G Chapman, P Churchouse, M Hessian, L Naggs and N Orange

## AGENDA

### **24/25.72 Apologies for absence**

### **24/25.73 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

### **24/25.74 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

### **24/25.75 To approve Minutes of the Leisure Centre Committee meeting held 6 November 2024**

To approve the minutes of the Leisure Centre Committee meeting held 6 November 2024

### **24/25.76 Class Statistics**

To note the classes attendance statistics to end of December 2024 (Appendix 1)

### **24/25.77 Membership**

To note the membership figures to end of December 2024 (Appendix 2)

### **24/25.78 2024/25 Finance**

24/25.78.1 To review the financial information for 2024/25 (Appendix 3)

24/25.78.2 To consider creating a sinking fund for the cost of replacement equipment from existing reserves

### **24/25.79 Bar Refurbishment**

To receive an update on the refurbishment

### **24/25.80 Exclusion of Press and Public**

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

### **24/25.81 Uniforms**

To consider the results of the staff consultation and agree whether the Committee wishes to provide uniforms for staff (Appendix 4)

### **24/25.82 Business Plan**

To consider the Business Plan and receive an update (Appendix 5)

### **24/25.83 Charges**

To consider charges for Pay As You Go Classes and Gym, Hiring and Refreshments (Appendix 6)

### **24/25.84 Bar Prices**

To consider bar prices (Appendix 7)

### **24/25.85 Matters for Report (for information only)**

To note information

### **24/25.86 Dates of next meeting**

Wednesday 12 February 2025 at 7.30pm