

Minutes of the Facilities Committee Meeting
held on 20 November 2024 at 7.30pm at the Parish Office, Main Road, Danbury

Present: Cllrs S Berlyn, A Chapman, G Chapman (Chairman), P Churchouse, M Hessing (Vice Chair), A Keeler and Orange

In attendance: M Harper (Clerk)

24/25.58 Apologies for absence

Cllr J Armstrong

24/25.59 Declarations of Interests

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

24/25.60 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

24/25.61 To approve Minutes of the Facilities Committee meeting held 18 September 2024

RESOLVED: that the minutes of the Facilities Committee meeting held 18 September 2024 be approved and signed as a true record

24/25.62 Actions from the Minutes

The actions were noted

24/25.63 Assets

It was noted that 2 replacement posts at Elm Green have been installed

24/25.64 Cricket

24/25.64.1 The update on the cricket meeting held on 10 October 2024 was discussed

24/25.64.2 The report and estimated costs from the Essex County Pitch Advisor were discussed

24/25.65 Dawson Memorial Field

24/25.65.1 The play inspection report was noted

24/25.65.2 RESOLVED: that Online Playgrounds be approved to carry out the quarterly operational inspections £499.00, proposed by Cllr Orange, and seconded by Cllr Hessing, all agreed

24/25.66 Legionella Risk Assessments

RESOLVED: that Primec be approved to undertake revised risk assessments at a cost of £965.00, proposed by Cllr Berlyn, and seconded by Cllr A Chapman, all agreed

24/25.67 Car park Management

It was agreed to set up a car park Sub Committee to address any issues relating to the car park management solution to be introduced in Main Road and Mayes Lane carpark consisting of Cllrs Berlyn, G Chapman, Churchouse and Orange, proposed by Cllr G Chapman, and seconded by Cllr Hessing, all agreed

24/25.68 Budget 2025/26

RESOLVED: that a budget of £52,815.00 be recommended to the Resources Committee for consideration, proposed by Cllr Berlyn, and seconded by Cllr Hessing, all agreed

24/25.69 Community Engagement

Communication in relation to the carpark management system

24/25.70 Matters for Report (for information only)

Cllr G Chapman noted that cars are parking by the hedge blocking the footway at the entrance to Dawson Memorial Field from Main Road and that it had not been possible to add yellow lines when the recent line marking had been carried out.

24/25.71 Dates of next meeting

Wednesday 22 January 2025 to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 8.50pm

Chairman

Date