



Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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20 November 2024

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend a Parish Council meeting of the Danbury Parish Council. The meeting will be held at the Parish Office on **Wednesday 27 November 2024 commencing at 7.30 pm.**

Yours sincerely

Michelle Harper

Michelle Harper
Clerk to Danbury Parish Council

Distribution: Members of Danbury Parish Council as follows:

Councillors J Armstrong, S Berlyn, A Chapman, G Chapman, P Churchouse, B Hallett, M Hessing, A Keeler, L Naggs, N Orange, U Rasiule and P Sutton

AGENDA

24/25.70 Apologies for absence

24/25.71 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time..

24/25.72 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

24/25.73 To approve Minutes of the Parish Council meeting held 25 September 2024

To approve the minutes of the Parish Council meeting held 25 September 2024

24/25.74 Reports from Committees

24/25.74.1 Community Engagement

To note the minutes of the last meeting as published and receive an update from the Chairman

24/25.74.2 Environment Committee

To note the minutes of the last meeting as published and receive an update from the Chairman

24/25.74.3 Facilities Committee

To note the minutes of the last meeting as published and receive an update from the Chairman

24/25.74.4 Health & Wellbeing Committee

To note the minutes of the last meeting as published and receive an update from the Chairman

24/25.74.5 Leisure Centre Committee

24/25.74.5.1 To note the minutes of the last meeting as published and receive an update from the Chairman

24/25.74.5.2 To consider the quotes for renewal of the gas/electricity at the Leisure Centre from November 2025 – quotes will be available at the meeting

24/25.74.6 Planning Committee

24/25.74.6.1 To note the minutes of the last meeting as published and receive an update from the Chairman

24/25.74.6.2 To receive an update on the Working Party actions on Hammonds Farm

24/25.74.7 Resources Committee

To note the minutes of the last meeting and receive an update from the Chairman

24/25.75 Consultation on Remote Meetings

To consider a response to the consultation on Remote Meetings – <http://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/>

24/25.76 Interim Internal Audit

To receive the Interim Internal Audit (Appendix 1)

24/25.77 A414 pedestrian Crossing near Bell

To consider a response to the potential re-siting of the bus stop (Appendix 2)

24/25.78 Donation Monies

To consider projects recommended by the Chairs of Committee

24/25.79 Budget and Precept 2025/26

To review the first draft of the budget. A revised budget will be brought to the January 2025 for consideration in order that the precept for 2025/26 can be set

24/25.80 Reports from Village Organisations

Members to report if they have attended any meetings on behalf of the Parish Council or any information regarding Village Organisations.

24/25.81 Community Engagement

To advise any issues raised that Members believe should be communicated to the village

24/25.82 Matters for Report (for information only)

To note information

24/25.83 Dates of next meeting

Wednesday 29 January 2025 at 7.30pm