



Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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8 November 2024

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend the Environment Committee meeting of Danbury Parish Council. The meeting will be held at the Parish Office on **Wednesday 13 November 2024 at 7.30pm**

Yours sincerely

M Harper

Ms M Harper
Clerk to Danbury Parish Council

Distribution: Members of Environment Committee as follows:

Councillors: S Berlyn, A Chapman (Chairman), G Chapman, B Hallett (Vice Chairman),
M Hessing (ex officio), A Keeler

AGENDA

24/25.65 Apologies for Absence

24/25.66 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

24/25.67 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting

24/25.68 Minutes of the Environment Committee dated 11 September 2024

To consider and approve the minutes of the meeting held on Wednesday 11 September 2024

24/25.69 Actions – Appendix 1

To note: actions from the minutes

24/25.70 Environment Committee Strategic Plan - Appendix 2

To discuss: the second stage of the task to *'Engage with residents and schools to promote the local natural environments and encourage planting of trees and hedges'* i.e. encourage planting of trees and hedges

To consider: any other actions from items included in the Environment Committee Strategic Plan

24/25.71 2025/2026 Environment Committee Budget

To consider: draft budget (will be supplied at meeting) and agree recommendation for consideration by Resources Committee

24/25.72 P3 Group

To note: following discussion with the PRoW Officer, as no digging is required the P3 has now been authorised to undertake four of the seven proposed tasks and waymarker posts have been supplied by the PRoW Officer; work days to now be arranged with the P3 Group. Decision for funding for the proposed new gate behind the Church from the Community Benefit Fund is awaited.

To receive: update from Cllr G Chapman

24/25.73 Community Woodland

Cllr G Chapman has now surveyed the area and an order has now been placed for some sapling trees and the TCV will be providing a mix of smaller (60cm whips) traditional woodland trees. Costs to install trees (labour, mulch and sleeves etc.) being obtained.

To discuss: survey of wood diversity and as part of phase 2 of woodland management plan the construction of habitat piles, bat boxes and possible additional bird boxes.

To receive: update from Cllr G Chapman.

24/25.74 Highways Matters

To receive: updates for matters reported to Essex County Council (ECC) Highways if available.

24/25.75 A414 Review

To note: Assistant Clerk progressing the various issues through the Local Highways Panel (LHP) or Highway Maintenance as clarified by Cllr Spence. Cllr Spence advised that funding has been approved for the feasibility study and design stage for the proposed traffic light controlled crossing on A414 near The Bell to replace the Zebra crossing. School Governors have written to Cllr Spence giving approval for release of school land for the junction box that will be required for a traffic light-controlled crossing; approval from School Landlord (i.e. ECC) awaited. Letter of support for this new crossing also received from MP Sir John Whittingdale.

To receive: any other updates.

24/25.76 Allotments – Appendix 3

To note: Meeting with plot holders took place on Tuesday 17th September 2024.

24/25.77 Ponds – Appendix 4

To note: two days undertaken at Runsell Green on 11th September and 18th September 2024.

To note: in relation to one of the Environment Committee projects put forward for consideration of funds from the Community Benefit Fund/Donation to Parish Council, a survey of both ponds will be undertaken at a cost of £180 to ascertain extent and costs of works required.

24/25.78 Trees – Appendix 5

To consider: quotes for works (except at Lingwood).

To note: tree overhanging Tennis Club fencing: application for works approved by CCC as this area is in the Conservation Area and works were carried out on 5th November 2024.

To note: information in regards to the Oak Tree felled in Little Baddow Road

24/25.79 Chelmer Valley Landscape Group (CVLG) – Appendix 6

To note: minutes from meeting held on 8th October 2024

To receive: report from Members present at 5th November meeting if available.

24/25.80 Recycling of Blister Packs

To note: two paid for units one funded by Parish Council and one very kindly sponsored by Heathcote School filled up extremely quickly; too expensive to continue with this system. Green Recycling removes all waste/recycling from the Leisure Centre advised that the blister packs may be put in the general waste hopper in separate bags. A dedicated bin has now been installed in the reception area in the Leisure Centre for use by all residents.

24/25.81 Simpler Recycling – Appendix 7

To note: changes to recycling in businesses/non household premises

24/25.82 Matters for Report (for information only)

24/25.83 Matters for Communication

To identify any matters from the meeting for communication to residents

24/25.84 Meetings in 2025

Wednesdays 19 February, 16 April, 18 June, 22 October and 10 December