

Minutes of the Resources Committee Meeting held on 30 October 2024
at 7.30pm at the Parish Office

Present: Cllrs A Chapman, Berlyn, G Chapman (Vice Chair), Churchouse, and Orange (Chair)

In attendance: M Harper (Clerk)

24/25.63 Apologies for absence

Cllrs Hessing and Sutton

24/25.64 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

There were no declarations of interest

24/25.65 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

24/25.66 To approve Minutes of the Resources Committee meeting held 24 September 2024

RESOLVED: the minutes of the Resources Committee meeting held on 24 September 2024 be approved and signed as a true record

24/25.67 To receive financial report

24/25.67.1 Receipts and Payments

Parish Council receipts from 1 October 2024 to 31 October 2024 were noted

24/25.67.2 RESOLVED: that the Parish Council invoices and direct debits from 1 October 2024 to 31 October 2024 be approved, proposed by Cllr Berlyn and seconded by Cllr Churchouse, all agreed

24/25.67.3 RESOLVED: that the Danbury Leisure Centre invoices and direct debits from 1 October 2024 to 31 October 2024 be approved, proposed by Cllr A Chapman and seconded by Cllr Churchouse, all agreed

24/25.67.4 Reconciliation

RESOLVED: that the bank reconciliations for September 2024 be approved, proposed by Cllr G Chapman and seconded by Cllr Churchouse, all agreed

24/25.67.5 Budget sheets / Earmarked Reserves

24/25.67.5.1 The Earmarked Reserves and the Budget Sheets with income and expenditure forecasts to 31 March 2025 for the Leisure Centre were noted

24/25.67.5.2 The Earmarked Reserves and the Budget Sheets with income and expenditure forecasts to 31 March 2025 for the Parish Council were noted

24/25.45.6 On Line Banking

It was noted that forms were submitted to Barclays on 25 September 2024

24/25.68 Training

24/25.68.1 It was noted that the Leisure Centre Manager is to attend a certified Safeguarding Level 2 training with Essex Association of Local Councils on 6 November 2024

24/25.68.2 It was agreed to defer discussion on employment law/HR training for the Clerk to the next meeting

24/25.69 Community Communication

There were no issues for community communication

24/25.70 Matters for Report (for information only)

The Clerk advised that the NJC pay agreement had been reached and details would be presented at the next meeting

24/25.71 Dates of next meeting

Tuesday 26 November 2024 to be held at 7.30pm

There being no further business the meeting closed at 8.25pm

Chairman

Date