

Minutes of the Community Engagement Committee meeting held on 21 October 2024 at 7.30 pm at the Parish Office

Present: Cllrs Berlyn, G Chapman, Hallett (Chair), Naggs, Rasiule and Sutton

In attendance: M Harper (Clerk) and Cllr J Armstrong

24/25.39 Apologies for absence

Cllrs A Chapman and Hessian. Cllr A Chapman joined the meeting by Zoom but was not permitted to take part in the voting

24/25.40 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

There were no declarations of interest

24/25.41 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no comments

24/25.42 To approve Minutes of the Community Engagement Committee meeting held 9 September 2024

RESOLVED: that the minutes of the Community Engagement and Health & Wellbeing Committee meeting held 9 September 2024 be approved and signed as a true record, proposed by Cllr Naggs and seconded by Cllr Berlyn, all agreed

24/25.43 Actions from the Minutes

The actions were noted

24/25.44 Events

24/25.44.1 The documents and plan for the Halloween Fete were noted. Thanks were given to the Communications and Events Officer for the social media posts

24/25.44.2 The Operational plan for the Christmas Fete was noted

24/25.44.3 The update on the Christmas Light Switch On was noted

24/24.44.4 It was agreed to move the Summer Fete from 14 June 2025 to 5 July 2025 to avoid clashes with other local events

24/25.45 School Visits

Cllr Hallett will write to the Headteachers of local schools regarding the visits for next year

24/25.46 Remembrance Parade

The Committee were advised that, unless it is possible to get a traffic order to close the route, the Remembrance Parade from St John's Church to the War Memorial would not be able to go ahead and attendees would need to congregate at the War Memorial. It was noted that the diversion route on a 'like for like' basis suggested by the Traffic Management company was quite lengthy and Essex Highways were being consulted on the possibility of a shorter diversion. It was noted that due to the processes required and the cost of the current route it was unlikely that the road closure would be possible for the 2024 Remembrance Parade

24/25.47 Budget 2025/26

It was agreed to recommend a budget of £14,373 to the Resources Committee for consideration

24/25.48 Community Communication

There were no issues for communications

24/25.49 Matters for Report (for information only)

There were no matters for report

24/25.50 Dates of next meeting

Monday 18 November 2024 at 7.30pm

There being no further business the Chairman closed the meeting at 8.27pm.

Chairman

Date