

Minutes of the Facilities Committee Meeting
held on 18 September 2024 at 7.30pm at the Parish Office, Main Road, Danbury

Present: Cllrs J Armstrong, S Berlyn, G Chapman (Chairman), P Churchouse, M Hessing (Vice Chair), and A Keeler

In attendance: M Harper (Clerk) and 1 member of the public

24/25.40 Apologies for absence

Cllrs A Chapman and Orange

24/25.41 Declarations of Interests

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

24/25.42 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

A member of the public raised safety concerns regarding the use of the field along the Main Road for playing cricket

24/25.43 To approve Minutes of the Facilities Committee meeting held 24 July 2024

RESOLVED: that the minutes of the Facilities Committee meeting held 24 July 2024 be approved and signed as a true record

24/25.44 Cricket

24/25.44.1 It was noted that a meeting is being arranged for 10th October at 7pm with the cricket teams

24/25.44.2 It was agreed that the safety concerns raised would be discussed with the cricket teams

24/25.45 Actions from the Minutes

The actions were noted; it was agreed to remove the action relating to the bench in Griffin Meadow

24/25.46 Assets

It was noted that the zip wire inspection has been booked as budgeted for

24/25.47 Dawson Memorial Field

24/25.47.1 It was noted that a wasps nest at the entrance to Mayes Lane carpark was removed

24/25.47.2 RESOLVED: that the quote from SLR for repairs and repainting of lighting bollards be approved, proposed by Cllr Armstrong and seconded by Cllr Berlyn, all agreed

24/25.47.3 RESOLVED: that the quote from SLR for repainting the 2 yellow gates from Main Road be approved, proposed by Cllr Hessing and seconded by Cllr Churchouse, all agreed

24/25.47.4 RESOLVED: that the quote from Paul Tilley for repairs to guttering be approved, proposed by Cllr Berlyn and seconded by Cllr Armstrong, all agreed

24/25.48 Additional monies for the Goal Posts

RESOLVED: that the Resources Committee be requested to transfer the additional £750.00 from CIL monies to pay for the additional cost of installing the new goal posts, proposed by Cllr Hessing and seconded by Cllr Berlyn, all agreed

24/25.49 Recycling Bins

RESOLVED: that a clothes recycling bin in Mayes Lane carpark would be installed at no cost to the Council, proposed by Cllr Hessing and seconded by Cllr Churchouse, agreed

24/25.50 CCTV in the Community Woodland

It was agreed that CCTV coverage at the Community Woodland would not be investigated at this time due to the logistical issues relating to the remote location of the woodland

24/25.51 Hatching Lines

RESOLVED: that The Line-Master be approved for re-marking the Hatching Lines in Main Road and Mayes Lane carparks for £1,950 and a further £300.00 to be spent on the line markings at Eves Corner, proposed by Cllr Armstrong and seconded by Cllr Hessing, agreed

24/25.52 Car Parking Management

RESOLVED: that a recommendation be put to the next Parish Council meeting to consider options for managing the existing car parking facilities with a view to limiting the amount of free parking time available in the carparks to enable residents and users of the Leisure Centre better access to parking throughout the day, proposed by Cllr Hessing and seconded by Cllr Churchouse, all agreed

24/25.53 Projects

It was agreed that the following projects be put forward for an allocation in respect of the community benefit fund and donation expected to be received by the Parish Council

- New driveway from Mayes Lane carpark to the rear of the Sports Hall or alternatively the current access be improved
- Clock to be located at the front of the Leisure Centre
- Bench situated by an improved pond area at Runsell Green

24/25.54 Budget 2025/26

It was noted that the budget for 2025/26 will be discussed at the next meeting of the Committee and any suggestions need to be submitted to the Clerk by the end of October

24/25.55 Community Engagement

The clothes recycling facility will be publicised once further details are available

24/25.56 Matters for Report (for information only)

There were no matters for report

24/25.57 Dates of next meeting

Wednesday 20 November 2024 to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 8.50pm

Chairman

Date