



Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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9 September 2024

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend the **Facilities Committee meeting** of the Danbury Parish Council. The meeting will be held at the **Parish Office, Main Road, Danbury** on **Wednesday 18 September 2024** commencing at **7.30 pm**.

Yours sincerely

Michelle Harper

Ms M Harper

Clerk to Danbury Parish Council

Distribution: Members of Committee as follows:

Councillors: J Armstrong, S Berlyn, A Chapman, G Chapman, P Churchouse, M Hessing, A Keeler, N Orange

AGENDA

24/25.40 Apologies for absence

24/25.41 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

24/25.42 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

24/25.43 To approve Minutes of the Facilities Committee meeting held 24 July 2024

To approve the minutes of the Facilities Committee meeting held on 24 July 2024

24/25.44 Cricket

24/25.44.1 To note a meeting is being arranged for 10th October at 7pm with the cricket teams- an invitation will be circulated to Members once confirmation has been received

24/25.44.2 To discuss the concerns raised by a resident in relation to the safety of cricket being played on Dawson Memorial Field (Appendix 1)

24/25.45 Actions from the Minutes

To note actions (Appendix 2)

24/25.46 Assets

To note zip wire inspection has been booked as budgeted for

24/25.47 Dawson Memorial Field

24/25.47.1 To note that a wasps nest at the entrance to Mayes Lane carpark was removed

24/25.47.2 To consider quote for repairs and repainting of lighting bollards (Appendix 3)

24/25.47.3 To consider repainting the 2 yellow gates from Main Road at a cost of £295.00

24/25.47.4 To consider quotes for repairs to guttering (Appendix 4)

24/25.48 Additional monies for the Goal Posts

To agree to request that the Resources Committee transfer the additional £750.00 from CIL monies to pay for the additional cost of installing the new goal posts

24/25.49 Recycling Bins

To consider the proposal for a clothes recycling bin in Mayes Lane carpark (Appendix 5)

24/25.50 CCTV in the Community Woodland

To discuss and consider options for CCTV coverage at the Community Woodland

24/25.51 Hatching Lines

To consider the quotes for re-marking the Hatching Lines in Main Road and Mayes Lane carparks (Appendix 6)

24/25.52 Car Parking Management

To consider an update from the Carparking Management Working Party on options for managing the existing car parking facilities with a view to limiting the amount of free parking time available in the carparks to enable residents and users of the Leisure Centre better access to parking throughout the day (Appendix 7)

24/25.53 Projects

To consider projects to be put forward for an allocation in respect of the community benefit fund and donation expected to be received by the Parish Council

24/25.54 Budget 2025/26

To note that the budget for 2025/26 will be discussed at the next meeting of the Committee and any suggestions need to be submitted to the Clerk by the end of October

24/25.55 Community Engagement

Committee to highlight any issues relating to this committee they believe residents should be made aware of

24/25.56 Matters for Report (for information only)

To note information

24/25.57 Dates of next meeting

Wednesday 20 November 2024 to be held at the Parish Office at 7.30pm