

Minutes of the Community Engagement Committee Meeting held on 8 November 2023

at 7.30 pm at the Parish Office

Present: Cllrs S Berlyn, A Chapman, G Chapman. B Hallett, M Hessian, L Naggs and P Sutton

In attendance: Ms M Harper (Clerk)

23/24.33 Apologies for absence

None

23/24.34 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

23/24.35 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no comments from the public

23/24.36 To approve Minutes of the Community Engagement Committee meeting held 6 September 2023

RESOLVED: that the minutes of Community Engagement and Health & Wellbeing Committee held 6 September 2023 be approved and signed as a true record

23/24.37 Actions from the Minutes

The actions were noted

23/24.38 Christmas Event

23/24.38.1 The plans for the Christmas Fair were discussed and agreed

23/24.38.2 The plans for the Tree Lighting Switch On were discussed and agreed. Cllr Hessian will put out the bollards at 5pm and the Danbury Players will be asked if they would like to attend

23/24.38.3 It was agreed that an additional meeting on Monday 20 November would not be required

23/14.39 Website

It was agreed that Cllrs A Chapman, G Chapman and Hallett would be the working party to consider the design and content for the Parish Council

23/14.40 Commemorative Plaque in Community Woodland

Following discussion, it was agreed that the replacement of the commemorative plaques would be replaced following receipt of the woodland management plan

23/24.41 Telephone Kiosk

Cllr Hallett advised that the Kiosk was still in use and being maintained by local residents

23/24.42 Future Planning

23/24.42.1 RESOLVED: the a Community Easter Trail and Crafts with a budget of £300.00 to coincide with the Easter Market to be held at the Leisure Centre to be held on Saturday 23 March 2024 from 12noon to 5pm, proposed by Cllr Berlyn and seconded by Cllr A Chapman

23/24.42.2 RESOLVED: that the following events would be included in the 2024/25 budget, proposed by Cllr Berlyn and seconded by Cllr Sutton, all agreed:
Summer Fete – potentially Saturday June 15th
Halloween Trail and activities – Sat October 26th
Christmas Lights – Fri December 6th
Christmas Fair – Sat December 7th
Easter Trail and activities – Sat April 12th

23/24.43 Budget 2024/25

The budget was reviewed and £10,660.00 agreed for recommendation to the Resources Committee

23/24.44 Community Communication

Christmas activities would be circulated

23/24.45 Matters for Report (for information only)

There was some discussion regarding the location of monthly Councillor surgeries

23/24.46 Dates of next meeting

Monday 22 January 2024 at 7.30pm

There being no further business the Chairman closed the meeting at 9.05pm.

Chairman

Date