

Minutes of the Community Engagement Committee Meeting held on 11 March 2024  
at 7.30 pm at the Parish Office

Present: Cllrs A Chapman, G Chapman. B Hallett (Chairman), M Hessing, and L Naggs

In attendance: Ms M Harper (Clerk) and 1 member of the public

**23/24.63 Apologies for absence**

Cllrs Berlyn and Sutton

**23/24.64 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

**23/24.65 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no comments from the public

**23/24.66 To approve Minutes of the Community Engagement Committee meeting held 22 January 2024**

RESOLVED: that the minutes of Community Engagement Committee held 22 January 2024 be approved and signed as a true record

**23/24.67 Actions from the Minutes**

The actions were noted

**23/24.68 Events**

23/24.68.1 The updates to the Operational Plan were noted

23/24.68.2 RESOLVED: to approve the Operational Plan updates for the Summer Fete to be held on 15 June 2024, proposed by Cllr Hessing and seconded by Cllr Naggs, all agreed

**23/24.69 Website**

The update on the new website was noted

**23/24.70 School Visits 2024**

Cllr Hallett advised that the school visits were going ahead – 12<sup>th</sup> March at Danbury Park, 14<sup>th</sup> March at Heathcotes and St Johns' during the summer term

**23/24.71 The Danbury Times**

It was note that the next edition is due to be published in April and will consist mainly of committee reports in preparation for the Annual Parish Meeting due to be held on 22 April at the Danbury Leisure Centre

**23/24.72 Annual Parish Meeting – 22 April 2024**

It was noted that Cllr Armstrong would present on the Area of Outstanding Natural Beauty and that Chelmsford City Planning were unable to attend to provide details relating to the next stage of the Neighbourhood Plan process. It was also noted that the meeting would be advertised in the Danbury Times, Focus Magazine, on our website and social media and on the noticeboards

**23/24.73 Community Phone Box**

Cllr Hallett advised that a member of the public residing in Pedlers Path was happy to continue looking after the phone box

**23/24.74 Community Communication**

There were no further issues to be communicated

**23/24.75 Matters for Report (for information only)**

There were no matters for report

**23/24.76 Date of next meeting**

Monday 15 April 2024 at 7.30pm

There being no further business the Chairman closed the meeting at 8.15pm.

Chairman .....

Date .....