

Minutes of the Facilities Committee Meeting
held on 24 July 2023 at 7.30pm at the Parish Office, Main Road, Danbury

Present: Cllrs J Armstrong, S Berlyn, A Chapman, G Chapman, M Hessing, A Keeler, and N Orange

In attendance: M Harper (Clerk)

23/24.21 Apologies for absence

None

23/24.22 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

23/24.23 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

23/24.24 To approve Minutes of the Leisure, Activities & Facilities Committee meeting held 24 May 2023

RESOLVED: that the minutes of the Leisure, Activities & Facilities Committee meeting held 24 May 2023 be approved and signed as a true record

23/24.25 Election of Vice Chairman

Cllr Berlyn nominated Cllr Hessing, seconded by Cllr Orange. There being no further nominations Cllr Hessing was elected as Vice Chairman

RESOLVED: that Cllr Hessing be elected as Vice Chairman of the Facilities Committee

23/24.26 Actions from the Minutes

The actions were noted

23/24.27 Strategic Plan

Following review of the Strategic Plan it was agreed that the future of the Grounds Store be noted as the Men's Shed

23/24.28 Asset Maintenance – bench repair

Following discussion, it was agreed that the damaged bench in the children enclosed play area would be replaced with bench similar to the memorial type used elsewhere in the recreation ground. Councillors agreed that the Clerk would look for an alternative location near the double gates if possible.

RESOLVED: that the damaged bench would be replaced with a memorial type bench, location within the enclosed play area to be determined by the Clerk who was authorised to spend up to £1,000.00 on purchase and installation, proposed by Cllr Berlyn and seconded by Cllr Hessing, all agreed

23/24.29 Replacement equipment for Eclipse

Following discussion regarding the different types of equipment that could replace the damaged spinner on the Eclipse located in the enclosed children's play area it was agreed that a Lunar Ladder would be installed. Clerk was requested to obtain up to date quotes for the supply and installation of the equipment

RESOLVED: that the Lunar Ladder would replace the damaged spinner on the Eclipse, proposed by Cllr Hessing and seconded by Cllr Orange, all agreed

23/24.30 Play Equipment Safety Inspections

After some discussion it was agreed that this item would be deferred to the September meeting in order for another quote to be received

23/24.31 Community Engagement

An article on vandalism to go into the Danbury Times regarding the cost to the public

23/24.32 Matters for Report (for information only)

Cllr Orange asked when the bins would be installed at the new play area – the Clerk confirmed that we are waiting for a date from the contractor

Cllr Armstrong requested consideration of ‘bump strips’ in the Mayes Lane Carpark at a future meeting

Cllr Berlyn requested details of the work to be carried out at the Eves Corner Pond

Cllr G Chapman noted that the benches in the Community Woodland had been moved again – this is to be referred to the Environment Committee and that a motorbike had been seen travelling across the top field and the driver advised regarding insurance in the case of an accident as the field was private land

23/24.33 Dates of next meeting

Monday 18 September 2023 to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 8.25pm

Chairman

Date