

Minutes of the Facilities Committee Meeting
held on 20 November 2023 at 7.30pm at the Parish Office, Main Road, Danbury

Present: Cllrs J Armstrong, S Berlyn, A Chapman, G Chapman, P Churchouse, M Hessian, A Keeler, and N Orange

In attendance: M Harper (Clerk), M Dyer (Assistant Clerk) and 3 members of the public

23/24.52 Apologies for absence

None

23/24.53 Declarations of Interests

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

23/24.54 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

Representatives from two of the cricket teams (there are four teams playing at Danbury) spoke to the Committee, thanking them for their support and outlining the challenges and the plans for the next few years including running an All-Stars Programme in Summer 2024

Agenda Item 23/24.57 and 23/24.58 were brought forward with the agreement of the Committee

23/24.57 Subsidies made towards sporting activities

Following discussion with the cricket clubs present and debate regarding the cost of subsidising sporting activities – namely Bowling, Football and Cricket. Cllr A Chapman proposed that the Committee would continue to subsidise these activities for a further year, seconded by Cllr Keeler, this was amended by Cllr Orange to exclude subsidising football and seconded by Cllr Hessian; the amendment failed at vote and the original resolution was put to the vote

RESOLVED: that that the Committee would continue to subsidise all three activities for a further year, proposed by Cllr A Chapman and seconded by Cllr Keeler, agreed

23/24.58 Cricket

23/24.58 Following further discussion with the cricket team representatives it was agreed that a meeting would be held during next year with the clubs to determine an action plan

RESOLVED: that the Committee would support the continuance of cricket for a further 3 years until March 2028 to include playing seasons 2026, 2027 and 2028 with a review to be held in November 2026, proposed by Cllr Hessian and seconded by Cllr Berlyn, all agreed

23/24.59 Football

23/24.59.1 RESOLVED: that the renovation of Pitch 1 be awarded to Skippers Ground Maintenance at a cost of £2,700.00, proposed by Cllr A Chapman and seconded by Cllr Hessian, agreed

23/24.59.2 RESOLVED: that socketed goals at a cost of £1,326.41 from Soccer Tackle would be purchased, proposed by Cllr A Chapman and seconded by Cllr Armstrong, all agreed

23/24.55 To approve Minutes of the Facilities Committee meeting held 18 September 2023

RESOLVED: that the minutes of the Facilities Committee meeting held 18 September 2023 be approved and signed as a true record

23/24.56 Actions from the Minutes

The actions were noted

23/24.60 Bowling Club

23/24.60.1 The Clerk was requested to obtain alternative quotes for works to be carried out to the bank on the lefthand side of the bowling green to rectify land movement and lower the water pipe.

23/24.60.2 It was noted that the insurance company carried out a Trace & Access and confirmed that there were no leaks into the kitchen area in the Bowling Pavilion and that the water damage to the kitchen floor were as a result of spillages. The Bowling Club have been informed and advised that until it is made safe the kitchen area must be closed and is not to be accessed for health and safety reasons

23/24.61 Path from Mayes Lane Carpark to the Bowling & Tennis Pavilions

RESOLVED: that the contract for works to rectify the issues with the path from the Mayes Lane Carpark to the Bowling and Tennis Pavilions be awarded to Paul Tilley at a cost of £2,497.00 and the monies be requested from the Resources Committee, proposed by Cllr Armstrong and seconded by Cllr Orange, all agreed

23/24.62 Men's Shed

Following discussion relating to the need for dust extraction and air filtration during the use of machinery at the Grounds Store, it was agreed that the Parish Council would contribute £1,775.00 towards the total cost with the remainder to be taken from the Men's Shed Ear Marked Reserve. Monies be requested from the Resources Committee

RESOLVED: that the Parish Council would contribute £1,775.00 towards the total cost with the remainder to be taken from the Men's Shed Ear Marked Reserve with the monies to be requested from the Resources Committee, proposed by Cllr A Chapman and seconded by Cllr Berlyn, all agreed

23/24.63 Griffin Meadow

It was agreed that the purchase of a bench and signage for Griffin Meadow would be deferred until 2024

23/24.64 Community Woodland

It was agreed that an additional bench for the Community Woodland would be deferred until 2024

23/24.65 Eves Corner path

It was noted that three contractors have been requested to provide quotes for this work but no responses have yet been received

23/24.66 Subsidence at rear of Tennis Court

Following discussion on the quotes and remedies received it was agreed that the works would be awarded to Maldon Building Services at a cost of £2,054.00 based on their solution of using railway sleepers as the retaining wall and the monies be requested from the Resources Committee

RESOLVED: that the works would be awarded to Maldon Building Services at a cost of £2,054.00 based on their solution of using railway sleepers as the retaining wall and the monies be requested from the Resources Committee, proposed by Cllr A Chapman and seconded by Cllr Berlyn, all agreed

23/24.67 Budget

RESOLVED: that £68,027.57 would be recommended to the Resources Committee for the budget year 2024/25

23/24.68 Community Engagement

Promotion of Griffin Meadow and sporting activities on Dawson Memorial Field

23/24.69 Matters for Report (for information only)

To note information

23/24.70 Dates of next meeting

Wednesday 24 January 2024 to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 9.50pm

Chairman

Date