

Minutes of the Facilities Committee Meeting
held on 20 March 2024 at 7.30pm at the Parish Office, Main Road, Danbury

Present: Cllrs S Berlyn, G Chapman (Chairman), P Churchouse, M Hessian (Vice Chair), A Keeler and N Orange

In attendance: M Harper (Clerk) and 1 members of the public

23/24.83 Apologies for absence

Cllrs J Armstrong and A Chapman

23/24.84 Declarations of Interests

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

23/24.85 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no comments from the public

23/24.86 To approve Minutes of the Facilities Committee meeting held 24 January 2024

RESOLVED: that the minutes of the Facilities Committee meeting held 24 January 2024 be approved and signed as a true record

23/24.87 Actions from the Minutes

The actions were noted.

23/24.88 Bowling Club Kitchen Floor

It was noted that a claim to damage to the kitchen floor, caused by a leaking stopcock, has been approved and paid by the insurance company. The contractor will be carrying out the works later this month.

23/24.89 Assets

23/24.89.1 It was noted that the bench that was damaged in the Community Woodland is being repaired at a cost of approximately £150.00.

23/24.89.2 RESOLVED: to relocate the repaired bench from the Community Woodland to the new play area, proposed by Cllr Berlyn, and seconded by Cllr Orange, all agreed

23/24.90 Electrical Meter at Eves Corner

It was noted that the electric meter at Eves Corner which supplies electricity for the Christmas lights is no longer working and, in order for EON to install a new meter, remedial works to the fuse inside the box is required to be carried out by UK Power Networks. The cost of the works is £1,357.00 based on our understanding from discussion with the supplier that no excavations are required, monies to be taken from the remainder of monies in the Building Legionella budget. There is no cost for the new meter.

23/24.91 Fire Risk Assessments

RESOLVED: to undertake Fire Risk Assessments at the Parish Office, Bowling Club, Tennis Club, Old Pavilion and Grounds Store at a cost of £500.00, proposed by Cllr Hessian, and seconded by Cllr Churchouse, all agreed

23/24.92 Signage at Griffin Meadows

RESOLVED: to purchase signage for Griffin Meadow entrance, proposed by Cllr Orange, and seconded by Cllr Berlyn, all agreed

23/24.93 Works to Football Pitches

RESOLVED: to undertake renovation works to the football pitch 1 at a cost of £2,560.00 with further works to be considered, proposed by Cllr G Chapman, and seconded by Cllr Hessing, agreed

23/24.94 Community Engagement

The cost of repairing vandalised assets and the relocation of the bench

23/24.95 Matters for Report (for information only)

There were no matters for report

23/24.96 Dates of next meeting

Wednesday 22 May 2024 to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 8.07 pm

Chairman

Date