

**Minutes of the Community Engagement and Health & Wellbeing Meeting held on  
15 March 2023 at 10.30am in the Parish Office**

Present: Cllrs S Berlyn, A Chapman, B Hallett, M Hessing and L Naggs

In attendance: M Harper (Clerk) and C King (Events & Communication Administrator)

**22/23.01 Election of Chairman**

Cllr Hallett was proposed by Cllr Berlyn, seconded by Cllr Hessing and elected unopposed

**22/23.02 Election of Vice Chairman**

It was agreed that a Vice Chairman would not be elected

**22/23.03 Apologies for absence**

None

**22/23.04 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

**22/23.05 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

**22/23.06 Coronation Event – 7 May 2023**

The plans for the Coronation Event were discussed and agreed

RESOLVED: that the following costs be approved, proposed by Cllr Berlyn and seconded by Cllr Hessing, all agreed

Activity	Company	Confirmed
<b>General</b>		
First Aid	St Johns	£160.00
Licence	Vary current licence -	£190.00
Sound Systems, stage and background music	Rolling Stage Hire and Chelmsford Radio	£1,700.00
Decoration	Banners and bunting	£200.00
Toilets	Aqua Loo Toilet Hire	£795.00
Focus		£200.00
Bins	Rubbish bins x4	£72.00
Advertising	Flyers for event	£33.00
Advertising	Banner	£96.00
<b>Pitch 1</b>		
Inflatables	Island Inflatables	£1,700.00
Wrist bands	Wrist bands x 1000 – to be purchased	£45.00
Sweets/prizes		£200.00

Arena 1 – Basketball Court		
Morris Dancing	Maldon Green Jackets	£150.00
Team Kinnetix		£250.00
Arena 2 – Soft Area		
Interactive performances	Toy Box Theatre	£300.00
Competitions		
First prizes x6	£25.00 gift card	£150.00

RESOLVED: that a donation of £200.00 be given to the Rotary Club for their assistance on the day with collecting and moving tables and chairs from the Village Hall and for general stewarding duties, proposed by Cllr Berlyn and seconded by Cllr Naggs, all agreed

Cllr Berlyn left the meeting at 11.38am

**22/23.07 Matters for Report (for information only)**

There were no matters for report

**22/23.08 Dates of next meeting**

To be confirmed

Meeting closed at 11.44am

Chairman .....

Date .....