

Minutes of the Resources Committee Meeting held on 22 November 2023
at 7.30pm at the Parish Office

Present: Cllrs Berlyn, A Chapman, G Chapman, Churchouse, Hessing and Orange

In attendance: M Harper (Clerk)

3/24.70 Apologies for absence

Cllr Sutton

23/24.71 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

There were no declarations of interest

23/24.72 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public

23/24.73 To approve Minutes of the Resources Committee meeting held 25 October 2023

RESOLVED: the minutes of the Resources Committee meeting held on 25 October 2023 be approved and signed as a true record

23/24.74 Actions from the Minutes

The actions were noted

23/24.75 To receive financial report

23/24.75.1 Receipts

The Parish Council receipts from 26 October to 22 November 2023 were noted

The Danbury Leisure Centre receipts 26 October to 22 November 2023 were noted

23/24.75.2 RESOLVED: that the Parish Council invoices and direct debits from 26 October to 22 November 2023 be approved and the agreed pay scale changes for NJC contracts noted, proposed by Cllr G Chapman and seconded by Cllr Hessing, all agreed

23/24.75.3 RESOLVED: that the Danbury Leisure Centre invoices and direct debits from 26 October to 22 November 2023 be approved, proposed by Cllr Churchouse and seconded by Cllr Berlyn, all agreed

23/24.75.4 Reconciliation

RESOLVED: that the bank reconciliations from August 2023 be approved, proposed by Cllr Churchouse and seconded by Cllr Hessing, all agreed

23/24.75.5 Budget sheets / Earmarked Reserves

The Earmarked Reserves and the Budget Sheets with income and expenditure to 31 March 2024 were noted

23/24.75.6 Transfer of monies
Nothing to report

23/24.75.7 Debtors more than 3 months
Nothing to report

23/24.75.8 On Line Banking
RESOLVED: that Cllr Churchouse would be added as a signatory to Parish Council accounts, proposed by Cllr Hessing and seconded by Cllr Berlyn, all agreed

23/24.76 Requests from Facilities Committee

RESOLVED; that £2,497.00 be taken from the Land Slippage and Landscaping Ear-marked Reserves to pay for the remedial works to the path from the Mayes Lane carpark to the Bowling and Tennis Pavilions, proposed by Cllr G Chapman and seconded by Cllr A Chapman, all agreed

RESOLVED: that £1,775.00 be taken from the Emergency Ear-marked Reserve to contribute towards the air filtration and dust extraction at the Grounds Store, proposed by Cllr Hessing and seconded by Cllr Berlyn, all agreed

RESOLVED: that £2,054.00 be taken from the Emergency Ear-marked Reserve to pay for the subsidence remedial works to the rear of the Tennis Courts, proposed by Cllr A Chapman and seconded by Cllr Berlyn, all agreed

23/24.77 Budget 2024/25

The budget was reviewed; the recommendation to Parish Council would be agreed at the committee meeting to be held in January 2024

23/24.78 Community Communication and Danbury Times

There were no issues for community communication

23/24.79 Matters for Report (for information only)

The Clerk advised that a grant application had been received and that membership of the Grants Working Party would need to be agreed at the next Parish Council meeting.

23/24.69 Dates of next meeting

Wednesday 20 December 2023 to be held at 7.30pm

There being no further business the meeting closed at 8.50pm

Chairman

Date