

Minutes of the Resources Committee Meeting held on 26 September 2022
at 7.00pm at the Parish Office

Present: Cllrs S Berlyn, C Chaney, A Chapman, G Chapman, M Hessing and P Sutton

In attendance: Ms M Harper (Clerk)

22/23.33 Apologies for absence

Cllr N Orange

22/23.34 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA

None

22/23.35 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

22/23.36 To approve Minutes of the Resources Committee meeting held 20 July 2022

RESOLVED: that the minutes of the Resources Committee meeting held on 20 July 2022 be approved and signed as a correct record

22/23.37 Actions from the Minutes

The actions were noted

22/23.38 To receive financial report

22/23.38.1 Receipts

Parish Council receipts from 21 July to 26 September 2022 were noted

Danbury Sports & Social Centre receipts from 15 August to 26 September 2022 were noted

22/23.38.2 Payments

22/23.38.2.1 RESOLVED: that the Parish Council invoices and direct debits from 21 July to 26 September 2022 be approved, proposed by Cllr Hessing and seconded by Cllr G Chapman, all agreed

22/23.38.2.2 RESOLVED: that the Danbury Sports Centre invoices and direct debits from 15 August to 26 September 2022 be approved, proposed by Cllr Chaney and seconded by Cllr A Chapman, all agreed

22/23.38.3 Reconciliation

RESOLVED: that the bank reconciliations from July and August 2022 be approved, proposed by Cllr G Chapman and seconded by Cllr Hessing, all agreed

22/23.38.4 Budget sheets / Earmarked Reserves

Earmarked Reserves sheet and the Budget Sheets with estimated income and expenditure to 31 March 2023 were noted

22/23.38.5 Transfer of monies

RESOLVED: that the transfer of the remaining Sports Centre Earmarked Reserve to the new Sports & Social Centre bank account to allow for budgets and forecasting to be accurately reflected in our accounts and the transfer of £5,000 from the DCA Maintenance Fund to the Sports & Social Centre bank account be approved, proposed by Cllr Hessing and seconded by Cllr Chaney, all agreed

22/23.38.6 Debtors more than 3 months

Nothing to report

22/23.38.7 On Line Banking

Nothing to report

22/23.39 IT Passwords

It was agreed that Councillors would only be required to change the requirement for the renewal of IT passwords from every 90 days to once a year

22/23.40 Building Evaluations

It was noted that the buildings have been re-evaluated for insurance reinstatement as follows:

Ground Store	£ 255,000
Tennis Clubhouse	£ 240,000
Bowls Clubhouse	£ 220,000
Old Pavilion	£ 140,000
Sports and Social Club	£2,550,000
<i>Total</i>	<i>£3,405,000</i>

22/23.41 Insurance Quotation

It was agreed to proceed with the insurance quote from Gallagher for one year only, and the Clerk to carry out a market review for the premium due October 2023.

22/23.42 Community Communication

There were no issues for communication

22/23.43 Matters for Report (for information only)

There were no matters for report

22/23.44 Dates of next meeting

Wednesday 26 October 2022 to be held at 7.30pm

22/23.45 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

Recommendation – to exclude the press and public to consider matters of a contractual nature

22/23.46 Time off in lieu

RESOLVED: that the monies would be made available to cover the Clerks existing time of in lieu and paid following a discussion with the Chair of Resources, proposed by Cllr Sutton and seconded by Cllr Berlyn, all agreed.

There being no further business the meeting closed at 7.49pm

Chairman

Date