

**Danbury Parish Council  
PLANNING COMMITTEE**

**Minutes of the Meeting held on 5 June 2023 at 7.30pm at Danbury Parish Council Office, Main Road, Danbury, CM3 4NQ**

**Present:** Cllrs: J Armstrong, S Berlyn, A Keeler  
**In Attendance:** Mrs L Mitchelmore (Assistant Clerk)

**23/24.11 Apologies for Absence**

Cllrs A Chapman and Hessing (Chairman)

RESOLVED: that in the absence of the Chairman, Cllr Berlyn would Chair the meeting.

Proposed: Cllr Armstrong, seconded Cllr Keeler and there being no more nominations, all agreed.

**23/24.12 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

Cllr Armstrong declared a general interest in application 23/00724/FUL.

**23/24.13 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present.

**23/24.14 Co-option of Additional Members**

23/24.14.1 RESOLVED: that Mr M Scofield was co-opted to the Planning Committee without voting rights, as a representative of the Danbury Society.

Proposed: Cllr Keeler, seconded: Cllr Berlyn and all agreed.

23/24.14.2 RESOLVED: that Mr J Alexander be co-opted to the Planning Committee without voting rights.

Proposed: Cllr Berlyn, seconded: Cllr Keeler and all agreed.

## 23/24.15 Minutes

The minutes of the 15 May were amended as they had omitted that ‘there being no further matters to consider, the Chairman closed the meeting at 8.40pm.’ and the section to be signed and dated.

RESOLVED: That the minutes of the meeting held on 15 May as amended were approved and signed as being a true record.

Proposed: Cllr Berlyn, seconded: Cllr Armstrong and all agreed.

## 23/24.16 Planning Applications

23/24.16.1 Responses to the following applications were considered for submission to Chelmsford City Council (CCC).

Ref no	Property	Proposal	Comments
22/00194/S73	Gordon House, Hyde Lane	Variation of Condition 2 to approved planning application 22/00194/FUL (Demolition of existing single storey extension. Construction of a new dwelling) to additional single storey rear extension, internal alterations.	No comments
23/00724/FUL	25 Main Road	Demolition of existing sheds and erection of a detached single-storey residential annexe	<p>The Parish Council supports the comments of the Chelmsford City Council Listed Building and Conservation Officer.</p> <p>The Parish Council supports the use of the annexe (as stated in the Design and Access report.) as being ancillary to the main dwelling and NOT as a separate dwelling.</p> <p>The Parish Council is concerned about potential loss of parking spaces and that there has been no arboriculture report with respect to trees immediately adjacent to the site as they are within the Conservation Area.</p>
23/00772/FUL	17 Beaumont Park	Proposed Single Storey Rear Extension and Decking Replacement	No comments

23/00805/FUL	1 Hyde Lane	Demolition of existing store/gym outbuilding to front of property and proposed construction of new detached outbuilding for use of part garage/part gym.	Please can a condition be included that this is not to be used for residential purposes.
23/00818/FUL	Old House, Woodhill Road	Part single, part two storey rear extension, two storey front extension and internal alteration.	<p>The Parish Council is concerned that by virtue of its bulk and design, the proposed dwelling will have an adverse impact on the street scene; setting and character of the neighbouring cottages; and historic/rural setting of the area.</p> <p>The Parish Council is also concerned about shading and reduced access to the neighbouring cottages for vehicles and maintenance.</p>
23/00836/FUL	50 Hopping Jacks Lane	Retrospective planning application for front boundary fencing and electric gates	There does not appear to be 6m between the highway and the electric gates meaning that cars waiting to access the driveway may cause an obstruction on the highway. The Parish Council is also concerned about the height of the fence exceeding 1.8 meters and its subsequent impact on the street scene.
23/05514/CAT	24 Maldon Road	Conifer- Located on land of 28 Maldon Road- The crown on the Conifer is approximately 5m over the boundary and approximately 15m high, take the crown back to border by 5m. Reason: overhanging 24 Maldon Road and to avoid debris falling and the consequent flooding from it.	No comments
23/00785/FUL	Hillrise, Copt Hill	Proposed erection of single storey garden room	The Parish Council supports the comments of the Chelmsford City Council Listed Building and Conservation Officer.

23/24.16.2

No applications were referred to the local Ward Members for determination by the CCC Planning Committee.

**23/24.17 Danbury Neighbourhood Plan.**

The Assistant Clerk gave an update on the progress of the Neighbourhood Plan. The group were making good progress processing responses to the Regulation 14 Consultation.

**23/24.18 Matters for Report (for information only)**

A query was raised as to whether Planning Permission had been obtained for the new signage at The Griffin.

**23/24.19 Date of next meeting**

Monday 26 June 2023 at 7.30pm at the Parish Council Office

There being no further matters to consider, the Chairman closed the meeting at 8.35pm

Signed

Chairman.....Date.....