

Minutes of the Meeting held on 4 September 2023 at 7.30pm at Danbury Parish Council Office, Main Road, Danbury, CM3 4NQ

Present: Cllrs: J Armstrong, A Chapman, M Hessing (Chairman), A Keeler
In Attendance: Mrs L Mitchelmore (Assistant Clerk), Mr M Scofield, 1 member of the public.

23/24.46 Apologies for Absence

Cllr Berlyn

23/24.47 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

None.

23/24.48 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no questions from the member of the public.

23/24.49 Minutes

RESOLVED: that the minutes of the meeting held on 7 August 2023 were approved and signed as being a true record.

Proposed: Cllr Keeler, seconded: Cllr Armstrong, and all agreed.

23/24.50 Planning Applications

23/24.50.1 Responses to the following applications were considered for submission to Chelmsford City Council (CCC).

| Ref no | Property | Proposal | Comments |
|--------------|-------------------------|---|---|
| 23/01233/FUL | Conlig, Copt Hill | Proposed raising roof to create first floor, with dormers to front, side and rear. Single storey front extension, and rear extensions to basement. Extend lower patio area. | The Parish Council supports the comments of the Chelmsford City Council Listed Building and Conservation Officer. If Officers are minded to approve the application, any conditions should pay regards to the draft Danbury Design Guide and the hedge H1, referenced in the arboriculture report should be retained to provide screening from Copt Hill. |
| 23/01273/FUL | Old House Woodhill Road | Part single, part two storey extension front extension, single storey rear extension, internal and fenestration alterations. | The Parish Council objects to this application and supports the comments of the Chelmsford City Council Listed Building and Conservation Officer. The proposal is unsympathetic and detrimental to the historic character of the host dwelling due to the proposed modern façade. It is harmful to the rural and historic context of the street scene and neighbouring properties. Proposals should give consideration to the Danbury Design Guide. Access to the rear of the neighbouring properties should not be adversely impacted by development at this site. |
| 23/01257/FUL | 50 Hopping Jacks Lane | Proposed reconstruction, extension and raised level of patio, with steps to rear garden. | No comments |

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|--------------|-----------------------------------|---|---|
| 23/01296/FUL | Jacketts Farmhouse Slough Road | Single story side extension | No comments |
| 23/01300/FUL | Hyde Cottage Hyde Lane | Retrospective application for a fence to be erected 1.95m high at the front of the property | The Parish Council strongly objects to this application and is disappointed that planning permission was not sought prior to works being undertaken. The height and extent of this fence is harmful to the rural character of the lane and is out of keeping with the street scene. Hedges are valuable wildlife corridors and an integral part of the green infrastructure in the village, and so this break in the hedgerow is detrimental to biodiversity. The fencing should be moved back and a new hedgerow planted in front of it. |
| 23/05591/CAT | 108 Main Road | Cypress- remove lower branches by 2m that are overhanging the fence; Hornbeam and sycamore- reduce overhang by 2m back to boundary/main stem; Cherry- reduce 1x elongated lateral branch by 2m that is growing towards the house. All located along the boundary of 104 Main Road . Reason for all: To reduce conflict between trees and neighbouring property. | No comments |
| 23/05157/TPO | 5 Hay Green | T3 Turkey - located at rear of property- Remove larger diameter deadwood throughout the crown. Remove the declining lowest westerly branch overhanging the neighbouring garden. Reduce the lateral spread of 1x low westerly limb by 2.5-3m to alleviate end weighting; T4 Oak- located at rear of property - Remove the large diameter deadwood throughout the crown. Reason: To reduce the risk of branch/limb failure. | No comments |

23/24.50.2

Applications 23/01273/FUL and 23/01300/FUL were referred to the local Ward Members for determination by the Chelmsford City Council Planning Committee unless officers were minded to refuse them.

23/24.51 Danbury Neighbourhood Plan.

Cllr Hessing reported that due to unexpected circumstances, there had been a delay in progress for the Neighbourhood Plan. The Assistant Clerk would contact the consultant commissioned to undertake post Regulation 14 work for the plan to enquire as to whether they could assist. Funding would have to be reapplied for from the Locality Fund. A meeting would be arranged with the Neighbourhood Plan Steering Group to agree amendments to the plan so that the Strategic Environment Assessment could be updated. There had been requests for meetings from Developers which would be referred to the Steering Group.

23/24.52 Danbury Conservation Area

It was decided that consideration as to whether to conduct a Danbury Conservation Area Appraisal and Management Plan would be deferred until January 2024.

23/24.53 Matters for Report (for information only)

Cllr Armstrong provided feedback on possible breaches of planning that had been /were being resolved. Another possible breach had been reported and it was recommended that concerned residents contact Chelmsford City Council Planning department.

23/24.54 Date of next meeting

Monday 25 September 2023 at 7.30pm at the Parish Council Office

There being no further matters to consider, the Chairman closed the meeting at 8.38pm

Signed

Chairman.....Date.....