

Minutes of the Parish Council Meeting held 30 March 2022 at 7.30 pm
at The Parish Office, Main Road, Danbury

Present: Cllrs J Armstrong, S Berlyn (Chair), A Chapman (Vice Chair), G Chapman, M Hessing, A Keeler, and N Orange

In attendance: Ms M Harper, Clerk
2 members of the public

21/22.117 Apologies for absence

Apologies were received and accepted from Cllr Sutton

Cllr Berlyn requested that the Parish Council and members of the public observed a minute of reflection in support of the Ukrainian people and the affect of the crisis on those facing very difficult times

21/22.118 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interests

21/22.119 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no comments from the public

21/22.120 To approve Minutes of the Parish Council meetings held 16 March 2022

RESOLVED: that the minutes of the Parish Council meeting held on 16 March 2022 be approved and signed as a correct record, proposed by Cllr Keeler and seconded by Cllr Hallett, all agreed

21/22.121 Co-option consideration

The candidate addressed the Parish Council and answered questions from Members. Cllr Berlyn thanked the candidate for attending the meeting of the council and its committees

21/22.122 Reports from Committees

21/22.122.1 Community Engagement Committee

21/22.122.1.1 The minutes of the last meeting were noted

21/22.122.1.2 Cllr Hallett provided an update on the Jubilee Weekend.

The Beacon will be lit on Thursday 2 June at 9.45pm in line with the published scheduled, preceded by the playing of the national Jubilee music. Refreshments will be available in the Sports & Social Centre from 8pm. Members were asked to consider attendance and providing assistance on the evening

The Festival will take place on Friday 3 June from 1pm until 6pm followed by a Quiz from 8pm. Councillors were requested to contact the Clerk if they are able to assist with setting up (from 9am) and clearing away at the end of the event

21/22.122.2 Environment Committee

The minutes of the last meeting would be published shortly. There were no questions for the Chair of the Environment Committee

21/22.122.3 Facilities Committee

The minutes of the last meeting were noted. The Chairman advised that the Resources Committee had approved a budget of £5,000 for the repairs to the footpath between the Mayes Lane carpark and the Bowling and Tennis Pavilion

21/22.122.4 Health & Wellbeing Committee

The minutes of the last meeting were noted. The Chairman noted that the Carers Group was continuing and that we were advertising the sessions to encourage more attendees and the Men's Shed was going from strength to strength.

There was some discussion regarding the spring and autumn booster programme for covid vaccinations

21/22.122.5 Leisure & Activities Committee

The minutes of the last meeting were noted

21/22.122.6 Planning Committee

The minutes of the last meeting were noted

21/22.122.7 Resources Committee

The minutes of the last meeting would be published shortly. It was noted that at the last meeting on 29 March payments to the end of the financial year were approved

21/22.123 Strategic Plan

RESOLVED: that the Parish Council would adopt and publish the Strategic Plan, proposed by Cllr A Chapman and seconded by Cllr Hallett, all agreed

21/22.124 Councillor Surgeries

The following attendance at the following Farmer Markets held at the Sports & Social Centre was agreed:

2 April	Cllr Hessing and Cllr Hallett
7 May	Cllr Berlyn and Cllr Orange

21/22.125 Reports from Village Organisations

There were no updates

21/22.126 Community Engagement

There was some discussion regarding the upcoming election for the Little Baddow, Danbury and Sandon ward for Chelmsford City Council and the timetable for publication. The Clerk was requested to contact Electoral Services.

The Danbury Times is due to be delivered this week

21/22.127 Matters for Report (for information only)

Cllr Hessing provided an update from the Danbury Medical Centre regarding the vaccination programme

21/22.128 Exclusion of Press and Public

RESOLVED: that in accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 in view of the nature of the business to be discussed it is in the opinion of the Parish Council advisable that the Public and Press be excluded and they are instructed to withdraw, proposed by Cllr Berlyn and seconded by Cllr Hessing, all agreed

21/22.129 Consideration of candidates for co-option

Following a vote the candidate, Mrs Chaney, was co-opted onto the Danbury Parish Council

21/22.130 Danbury Community Association Trust Ltd (DCA) Lease update

RESOLVED: that the Parish Council would request the Leisure & Activities Committee to consider a transfer of business from the DCA, subject to due diligence, proposed by Cllr G Chapman and seconded by Cllr Orange, agreed

21/22.131 Neighbourhood Plan - Draft

RESOLVED: that the Parish Council would agree the Draft Plan and Site Allocation in principle, proposed by Cllr Berlyn and seconded by Cllr Hallett.

Cllr Berlyn thanked the Neighbourhood Plan Group for the tremendous amount of work that had been undertaken

21/22.132 Dates of next meeting

Wednesday 4 May 2022 at 7.30pm in the Parish Office

There being no further business the Chairman closed the meeting at 9.40pm.

Chairman

Date