

## Minutes of the Parish Council Meeting held on 27 July 2022 at 7.30 pm

Present: Cllrs J Armstrong, S Berlyn, , A Chapman, G Chapman, B Hallett, ,A Keeler and N Orange

In attendance: Ms M Harper, Clerk

### **22/23.32 Apologies for absence**

Cllrs C Chaney, N Day, M Hessing and P Sutton – Cllr Sutton attended the meeting via Zoom but was unable to participate in the voting

### **22/23.33 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interests

### **22/23.34 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

### **22/23.35 To approve Minutes of the Parish Council meetings held 7 July 2022**

RESOLVED: that the minutes of the Parish Council meetings held on 7 July 2022 be approved and signed as a correct record

### **22/23.36 Reports from Committees**

*22/23.36.1 Community Engagement and Health & Well-being Committee*

*22/23.36.1.1* The minutes of the last meeting as published were noted

*22/23.36.1.2* Cllr Hallett gave the following updates on events:

#### Opening of the Play Area

Anticipated to be Saturday 20 August from 1.30pm to 3.30pm, residents to be invited to bring a picnic, ice cream van to be present, Sports Centre Bar to be open, free tea/coffee and squash to be available. There was some discussion on added entertainment but Members felt the new play equipment should be the focus. Cllrs to confirm to the Clerk if they are able to attend

#### Danbury Market

There has been some discussion regarding the stalls available and the costs. The Clerk will speak to the Sports & Social Centre.

*22/23.36.2 Environment Committee*

The minutes of the last meeting as published were noted

*22/23.36.3 Leisure, Activities & Facilities Committee*

*22/23.36.3.1* Cllr G Chapman noted that the minutes of the last meeting had not been released and provided an update on the actions including the committee moving to bi-monthly meetings

22/23. 36.3.2 Cllr G Chapman advised that the Play Project was due for completion in early August once the play inspection has been carried out and the site has been handed over

22/23. 36.3.3 Cllr Berlyn advised that the Sports & Social Centre transfer was preceding and formal thanks were passed to the Clerk and office staff for their hard work. Cllr Berlyn asked that Members considered titles for the Sports Centre once the transfer was completed and that these be sent to the Clerk

**22/23.36.4 Planning Committee**

22/23.36.4.1 The minutes of the last meeting as published were noted

22/23.36.4.2 The recommendation that the By Pass Policy be reviewed was deferred to the next meeting

**22/23.36.5 Resources Committee**

Cllr Sutton noted that the minutes of the last meeting had not been released and advised that payments had been approved at the last meeting

**22/23.37 Councillor Surgeries**

To confirm attendance at the following Farmer Markets held at the Sports & Social Centre:

3 September – Cllr Berlyn and Keeler

1 October - Cllr Armstrong

5 November – Cllrs A Chapman and G Chapman

**22/23.38 Reports from Village Organisations**

Cllr Armstrong noted that Danbury Mission had requested that bookings taken by the Parish Office for use of the Dawson Memorial Field be advertised as when a large number of their members arrived on a Saturday in July a private party was being held on part of pitch 2. The Clerk noted that no notification had been received by the Danbury Mission that a large picnic was being held on the field

**22/23.39 Community Engagement**

Danbury Times would be issued in November

**22/23.40 Matters for Report (for information only)**

Cllr A Chapman advised of a complaint received regarding the walkable verge in Penny Royal Road and that it would be discussed at the next Environment Committee meeting

An email from County Councillor John Spence would be circulated to Members

**22/23.41 Dates of next meeting**

Wednesday 28 September 2022 at 7.30pm

There being no further business the Chairman closed the meeting at 8.25pm.

Chairman .....

Date .....