

Minutes of the Community Engagement Committee Meeting held on 6 September 2023

at 7.30 pm at the Parish Office

Present: Cllrs A Chapman, G Chapman. B Hallett, M Hessing and L Naggs

In attendance: Ms M Harper (Clerk) and 1 member of the public

23/24.20 Apologies for absence

Cllr Sutton

23/24.21 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

23/24.22 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no comments from the public

23/24.23 To approve Minutes of the Community Engagement Committee meeting held 29 June 2023

RESOLVED: that the minutes of Community Engagement and Health & Wellbeing Committee held 29 June 2023 be approved and signed as a true record

23/24.24 Actions from the Minutes

The actions were noted

23/24.25 Budget 2024/25

It was noted that the budget required for April 2024 to March 2025 will be reviewed at the next meeting and Members are requested to forward any items for consideration to the Clerk before the end of September.

23/24.26 The Danbury Times

It was noted that the next edition would be published in November 2023

23/24.27 Events

23/24.27.1 It was noted that an event plan for the Village Fete 2024 will be brought to the next meeting

23/24.27.2 The update on plans for the Christmas Fayre 2023 were noted and Cllrs Hallett, Naggs, Hessing, A Chapman and G Chapman would be available. It was agreed external toilets should be considered.

RESOLVED: that attendance at the Children Shows must be prebooked and that a charge of £1.00 per child and £3.00 per adult would be made - adult attendance would be limited to 1 per child or 1 per group to maximise spaces for children; that up to £125.00 would be spent on decorations and £100.00 on flyers and banners, proposed by Cllr Hessing and seconded by Cllr Naggs

The update on plans for the Christmas Tree light switch on were noted. It was agreed that Councillors would email the Clerk with suggestions for someone to turn on the lights and that schools would be contacted to see if any of the choirs wished to 'lead' the carols

23/24.27.3 An update on the Health & Wellbeing Event to be held on 14 October 2023 was noted

23/14.28 Website

It was noted that the Working Party will be meeting to review potential designs and costings for websites on 11 September 2023

23/24.29 Future Planning

This item will be discussed at a future meeting

23/24.29 Volunteers

A contact list for volunteers to be created and maintained

23/24.30 Community Communication

Advertising for Christmas Events

23/24.31 Matters for Report (for information only)

There were no matters for report

23/24.32 Dates of next meeting

Wednesday 8 November at 7.30pm

There being no further business the Chairman closed the meeting at 8.40pm.

Chairman

Date