

Minutes of the Leisure, Activities & Facilities Committee Meeting held on 1 November 2022 at 7.30 pm at the Parish Office

Present: Cllrs S Berlyn, A Chapman, G Chapman, M Hessian, A Keeler and N Orange

In attendance: M Harper (Clerk) and one member of the public

22/23.50 Apologies for absence

Cllrs Armstrong and Chaney – Cllr Armstrong joined the meeting by Zoom but was unable to participate in the voting

22/23.51 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

22/23.52 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

A member of the Maldon Croquet Club addressed the meeting with regards to using Pitch 2 as a temporary ground for up to 2 years whilst they looked for a new permanent location. There was some discussion regarding the Club's requirements in terms of access and storage and it was advised that as Pitch 2 was a public area it may not be possible to ensure that the ground could be kept to the high standards normally required.

22/23.58 Croquet

This item was brought forward with the permission of the meeting.

Cllr Berlyn left the meeting during this item but returned before the voting took place

RESOLVED: that the Clerk be requested to obtain costings for the grass cutting requirements of the Croquet Club, proposed by Cllr Hessian and seconded by Cllr A Chapman, agreed

22/23.53 To approve Minutes of the Leisure, Activities & Facilities Committee meeting held 11 July 2022

RESOLVED: that the minutes of the Committee meeting held on 11 July 2022 be approved and signed as a correct record

22/23.54 Actions from the Minutes

The actions were noted

22/23.55 Asset Maintenance

22/23.55.1 the following actions under delegated authority were noted:

- damaged tile on the Sports Centre roof has been replaced
- Runsell Green bus shelter refurbished, however an additional cost of £980 was incurred due to the damaged cladding needing to be replaced

22/23.55.2 RESOLVED: that the Eves Corner Bus Shelter roof be replaced with a flat roof subject to discussion with the National Trust and the Conservation Officer, proposed by Cllr Berlyn and seconded by Cllr Orange, all agreed

22/23.55.3 RESOLVED: that the Danbury Fencing be asked to complete the repair to the fence and gate leading from Penny Royal Road to the rear of the Tennis Court, proposed by Cllr Hessing and seconded by Cllr A Chapman, all agreed

22/23.56 Building Maintenance

RESOLVED: that the Emergency Lighting works at the Grounds Store be carried out by Danbury Electrical and that further work requested by the Men's Shed be considered in the budget proposals proposed by Cllr Berlyn and seconded by Cllr A Chapman, all agreed

22/23.57 Access Gates

Cllr G Chapman had requested that the Committee consider whether to block off access to the balancing pond area from Mayes Lane via an access point constructed at the same time as the walkable verge and following discussion it was agreed that Highways may be removing the drop kerb in the walkable verge

22/23.59 Play Project

It was noted that the remedial works to the zip wire were due to take place during the beginning of November. The Clerk was requested to write to Chelmsford City Council to complain about the delays and works

22/23.60 Matters for Communication

There were no matters for communication

22/23.61 Matters for Report (for information only)

Cllr Armstrong advised the meeting of an incident on the play area whereby someone had fallen and the ambulance had difficulty accessing the field

22/23.62 Dates of next meeting

Monday 21 November to be held at the Parish Office at 7.30pm – budget meeting

There being no further business the meeting closed at 8.46pm

Chairman

Date