

## **Minutes of the Leisure, Activities & Facilities Committee Meeting held on 11 July 2022** **at 7.30 pm at the Parish Office**

Present: Cllrs J Armstrong, A Chapman, G Chapman, and A Keeler  
In attendance: M Harper (Clerk)

### **22/23.37 Apologies for absence**

Cllrs S Berlyn, C Chaney and P Sutton – Cllr Sutton joined the meeting via Zoom but was not permitted to take part in voting

### **22/23.38 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA

None

### **22/23.39 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

None

### **22/23.40 To approve minutes of the Leisure, Activities & Facilities Committee meeting held 13 June 2022**

RESOLVED: that the minutes of the Facilities Committee meetings held on 13 June 2022 be approved and signed as a correct record

### **22/23.41 Actions from the Minutes**

The actions were noted

#### **22/23.42.1 Asset Maintenance**

22/23.42.1 The following actions were noted

1. damaged tile on the Sports Centre roof will be replaced at a cost of £90.00
2. slide requires remedial work to the fixings at a cost of £81.70
3. bolts for play area bins and repair of crack at a cost of £10.00
4. side gate repair of Mayes Lane height barrier – approximate cost of £150-200.00

22/23.42.2 It was noted that the Main Road Carpark Height Barrier had been damaged and a response from the insurance company had been contacted regarding a claim. It was suggested that costs for a drop chain or larger signs be sought

#### **22/23.43 Building Maintenance**

After discussion, it was agreed that following the Periodic Fixed Wiring testing at the Old Pavilion, that the Code 2 work would be carried out and the Code 3 work would be considered in next year's budget.

RESOLVED: that the Code 2 work be carried out in the Old Pavilion and that the Code 3 work be considered at the 2023/24 budget meeting, proposed by Cllr G Chapman and seconded by Cllr Orange

**22/23.44 CCTV at Grounds Store**

Following discussion, it was agreed that remedial works on the CCTV system at the Grounds Store be carried out and system enhancements would be discussed at the 2023/24 budget meeting

RESOLVED: that the remedial works on the CCTV system be carried out, proposed by Cllr A Chapman and seconded by Cllr Keeler, agreed

**22/23.45 Subsidence at rear of Tennis Court**

22/23.45.1 The Committee considered the quotes received for fencing to be placed around the area of the subsidence to prevent access, unfortunately the quotes required additional clarification. It was agreed that the Clerk and Chairman of the Committee would be granted delegated powers to spend up to £350.00

RESOLVED: that the Clerk the Clerk and Chairman of the Committee would be granted delegated powers to spend up to £350.00 on fencing to prevent access to the area of subsidence, proposed by Cllr G Chapman and seconded by Cllr Hessing, all agreed

22/23.45.2 It was noted that quotes for the remedial work will be brought to the September meeting

**22/23.46 Play Project**

It was noted that the zip wire and the cocoa swing had had to be reposition from the original drawings. The Play Area is expected to be completed in early August following a ROSPA inspection

**22/23.47 Matters for Communication**

There were no matters for communication

**22/23.48 Matters for Report (for information only)**

Members discussed holding the meetings bi-monthly as the main focus of work was related to the Sports & Social Centre which has its own sub-committee, Members were in agreement and this item was be on the next agenda

Members to email the Clerk to confirm if they are able to move the next meeting to Thursday 22 September.

Cllrs considered the recent vandalism and in particular the graffiti, and discussed restorative justice

**22/23.49 Dates of next meeting**

Monday 12 September to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 8.13pm

Chairman .....

Date .....