

Minutes of the Community Engagement and Health & Wellbeing Meeting held on 16 January 2023 at 7.30pm in the Parish Office

Present: Cllrs A Chapman, B Hallett and L Naggs

In attendance: M Harper (Clerk)

22/23.89 Apologies for absence

Cllrs Berlyn and Hessian

22/23.90 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

22/23.91 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no comments

22/23.92 To approve Minutes of the Community Engagement and Health & Wellbeing Committee meeting held 5 December 2022

RESOLVED: that the minutes of the Community Engagement and Health & Wellbeing Committee meeting held on 5 December 2022 be approved and signed as a correct record

22/23.93 Actions from the Minutes (Appendix 1)

22/23.93.1 Visits to local club meetings will be deferred to the 2023/24 council year (19/20.35)

22/23.93.2 Cllr Hallett will draft a letter to be sent to the schools to arrange potential visits for 2023, with the activity to be considered by a Working Party depending on the response (19/20.38)

22/23.93.3 Cllr Hallett noted that the backing paper on the noticeboards would be changed towards the end of Spring

22/23.93.4 The actions were noted

22/23.94 Health and Wellbeing Activities

22/23.94.1 An update on the Men's Shed would be deferred to the date of their AGM is announced

22/23.94.2 The Health & Wellbeing Showcase Event will take place on Saturday 22 April at the Leisure Centre between 10am and 1pm. The Clerk will contact organisations and arrange marketing

22/23.95 Coronation 2023

The plans for the Coronation event were discussed and it was agreed that there would be a charge for the inflatables of £1.00 per child in advance or £2.00 on the day and that there would be a best dressed table competition for those who would like to book a table in advance (limited to 1 per family group).

RESOLVED: that a Sub Committee would be set up to deal with the planning and running of the event, that investigations into a marquee to provide a sheltered eating area, that food and drink stalls would be charged a £20.00 non-refundable pitch fee and 15% of the profits, that it would be free to participate in the games/activities and prizes (sweets and lucky dip) would be provided as per the Jubilee Celebration, that £150.00 would be allocated to the purchase of bunting etc, that the Parish Office would continue to proceed with booking stalls, performers and

other activities that did not incur any costs, and that the Rotary Club would be permitted to organise and manage parking as a separate organisation, proposed by Cllr Naggs and seconded by Cllr Hallett, all agreed

22/23.96 Christmas Event

Christmas Fayre – Saturday 25 November

It was agreed that the Christmas Fayre on Saturday 25 November would follow the format below:

Outside –	2x Reindeer	12pm to 4pm
Sports Hall –	Market	12pm to 5pm
Snooker Room –	Santa’s Grotto	1pm to 5pm
Dawson Suite	Children Entertainer -	1pm to 1.30pm and 1.45pm to 2.15pm
Dawson Suite	Craft Activities	2.30pm to 5pm

RESOLVED: that the reindeer would be booked at a cost of £1,400.00 and the entertainer up to a cost of £400.00. It was also agreed that there would be a charge of £1.00 per child for the entertainer and that adult access would be restricted to 1 adult per child or group to allow more children to attend, proposed by Cllr Chapman and seconded by Cllr Naggs, all agreed

Christmas Lights – Friday 1 December

It was agreed that the tree would be lit at 7.00pm and that local bands would be contacted to find out costs and availability for leading the carols. Mince pies and tea/coffee would be available at the Leisure Centre following the event

22/23.97 Danbury Times

RESOLVED: that a new format for the Danbury Times would be issued July, Nov and April which would feature more news and information relating to the Leisure Centre and that the additional cost above budget of approximately £114.00 be requested from the Leisure Centre marketing budget, proposed by Cllr Naggs and seconded by Cllr Chapman, all agreed

22/23.98 Flagpole

It was agreed that no action would be taken regarding the installation of a flagpole at this time

22/23.99 Village Survey

22/23.99.1 It was agreed to defer a village survey until January 2024

22/23.99.2 RESOLVED: to renew the SurveyMonkey annual subscription and recommend that the monies be reimbursed through the Neighbourhood Plan Group Earmarked Reserve, proposed by Cllr Chapman and seconded by Cllr Naggs

22/23.100 Community Communication

The Coronation Event needs to be advertised

22/23.101 Matters for Report (for information only)

The Danbury Village Hall are holding an ‘open afternoon’ on Saturday 28 January

22/23.102 Dates of next meeting

Wednesday 15 February 2023 at 7.30pm

Meeting closed at 9.05pm

Chairman

Date